



INTERNATIONAL CIVIL AVIATION ORGANIZATION

THIRD MEETING OF THE AERODROMES OPERATIONS AND PLANNING – WORKING GROUP (AOP/WG/3)

Putrajaya, Malaysia, 2 – 4 June 2014

Agenda Item 4: Provision of AOP in the Asia/Pacific Region**AIRPORT OPERATIONS PERSONNEL LICENSE**

(Presented by Macao China)

SUMMARY

This paper presents the introduction of an AOL – Airport Operations Personnel License. It also proposes the homologation of training actions required to provide respective licensing for Airport Operations personnel.

Strategic Objectives:

A: Safety – Enhance global civil aviation safety

1. INTRODUCTION

1.1 Standards and Recommend Practices (SARPs) for Personnel Licensing were first adopted by ICAO – International Civil Aviation Organization on April 1948, further to the Article 37 of the Convention on International Civil Aviation (Chicago 1944) and designated as Annex 1 to the Convention.

1.2 Annex 1 contains Standards and Recommend Practices adopted by ICAO as the minimum requirements for personnel licensing for aeronautical personnel such as flight crew members, air traffic controller, aircraft maintenance staff and flight operation officers.

1.3 Airport Operations personnel play a vital role in airport operations in terms of safety, efficiency and facilitation for flights, passengers and cargo and all set of activities and tasks required to maintain a valid aerodrome certificate. Establishment of uniform SARPs and implementation of a personnel licensing recognized worldwide is a major step to ensure that airport operations personnel meet the defined qualification and the requirements accordingly which is in line with competency check requirements of SMS as well.

1.4 In this connection, the main priority is to adopt the concept on licensing for airport operations personnel by ICAO.

1.5 Homologation of the training courses and co-related Airport Operations Licensing should be endorsed by each contracting states in the form of decree law and/or Aeronautical Circular.

2. DISCUSSION

2.1 Airport Operations License will be granted after related personnel attend and are successful in training actions including but not limited to, the following subjects:

Airport Operations Coordination Center

- Stand Allocation
- Airport Emergency and Contingency Procedures
- Planning
- Gates, Check-In and Conveyor Belts Allocation
- Flight Information Display System
- Closed Circuit Television (CCTV)

Aerodrome Services/Ramp Operations

- Air Side Inspections
- Marshalling
- Passenger Loading Bridge Operations
- Control of Movement Area & Safety Procedures
- Low Visibility Operations
- Control of Airport Traffic Rules and Regulations

Airport Dispatch Office

- Crew License Verification
- Aircraft Documents Verification
- Airport Fees
- Airport Statistics
- Flight Dispatch

Other Operational Activities

- Trunk Mobile Radio Communication
- Safety Management System
- Air Traffic Control
- Aeronautical Information and Communications
- Facilitation and Security
- Work Permits and Control of existing Works
- Wildlife Management

2.2 The issuance of Airport Operations License shall be granted by respective Civil Aviation Authority of each contracting State in accordance with the Standards and Recommend Practices adopted by ICAO in Annex 1.

2.3 In accordance with the above, Civil Aviation Authority certification manual will be developed and issued containing the following:

- A description of the procedures for the presentation and evaluation of applications and the issuance and renewal of the AOL;
- A description for the homologation of the format and contents of the Airport Operations courses;
- A description with the conditions to be followed by training providers;

- The authorization to the related training organization to perform such professional training actions; and
- A description of conditions for the renewal or withdraw of the AOL.

3. ACTION BY THE MEETING

- 3.1 The meeting is invited to note the information contained in this Paper; and
- 3.2 It is recommended that ICAO consider the establishment of International Standards and Recommend Practices for licensing Airport Operations personnel in Annex 1.

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